

There are two onboarding packages for finway

The aim of onboarding is to provide you with the best possible support so that you can start working with finway quickly. We have found that the scope of onboarding needs to be adapted to the customer's level of knowledge. We therefore offer two different packages: Onboarding Standard is suitable for customers who are familiar with accounting processes and already work with a cost center structure and established approval processes. If this does not apply to you, we recommend Onboarding Premium, in which we tackle these topics together.

Please note: If you would like to use finway cards, you must go through processes (KYB & KYC) to verify your company. We will accompany you step by step, the card onboarding takes place at no extra charge in addition to the dates listed here.

Comparing the packages

	Standard	Premium
Kickoff call Planning of the onboarding timeline, discussion of your goals, expectations and open questions, preparation of the upload Excel, if applicable, discussion of card onboarding.	45 minutes	60 minutes
Data upload & setup call Joint upload of your master data to finway, connection of the bank and DATEV, and creation of initial workflows.	45 minutes	60 minutes
Admin onboarding Here we go through settings and approval processes with all admin users. In addition, all admin users learn about the different application types and the individual tabs of the dashboard with their functions and receive recommendations for internal documentation.	45 minutes	60 minutes
Employee onboarding In a further separate training session, all employees of your company get to know the tool and its functions.	×	45 minutes
Final onboarding call Before you move on to the adoption phase, we will discuss any outstanding topics and clarify any final questions. Then you are ready to take off with finway!	30 minutes	30 minutes
Adoption phase In up to 3 monthly meetings, the aim is to support productive use and ensure that your questions are answered quickly and clearly so that you can make the most of finway's potential.	×	3 x 30 minutes
Additional meeting Do you have any further questions? The Premium package includes an additional 30-minute meeting. In both packages, you can also book additional meetings at any time for €100/hour.	100 € per hour	1 x 30 minutes

Pricing

The price of the onboarding package is calculated based on the monthly incoming invoices. It does not matter how many people in your company are involved in the onboarding process. The price is payable once together with the first monthly invoice.

Up to **100** invoices

209 €

299 €

Up to **200** invoices

369 €

499 €

Up to **300** invoices

519 €

699 €

Up to **500** invoices

699 €

949 €

Up to **750** invoices

879 €

1.199 €

Up to **1.000** invoices

999 €

1.299 €

From **1,000** invoices

Individual offer